

**REGIONAL CANCER CENTRE**

P.O. BOX No. 2417  
 MEDICAL COLLEGE CAMPUS  
 THIRUVANANTHAPURAM - 695 011  
 KERALA STATE



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Limited Tender No.39/RCC/17:18/P5

Date: 11/01/2018

To

Sir,

Sealed limited tenders are invited in two bid system for the supply of following item in Regional Cancer Centre, Trivandrum.

**□ A 4 size, 80 gsm - 800 packets. (One packet contains 500 papers)** *Paper*

The tender should be submitted in two bid system ie technical bid and financial bid separately. Both envelopes should be properly sealed and should bear the superscription " Limited tender No.39/RCC/17:18/P5 & should be addressed to the Purchase Officer, Regional Cancer Centre, Trivandrum.11.

- The technical bid should contain technical details ,sample paper & brand name of paper with GSM
- EMD
- Delivery period
- Payment condition

The financial bid (price bid) should contain

- Price of the papers
- If GST is extra, % of GST should be clearly mentioned.

The tenders duly signed and sealed in each page by the tenderer along with necessary documents shall be submitted to the Director, Regional Cancer Centre, Trivandrum.11 on or before **4 PM on 23/01/2018 (Tuesday)**. Late tenders will not be accepted. The tenderer should enclose the EMD amount of Rs...2000/- by way of Demand draft/Bank Guarantee/ Fixed Deposit in favour of Director, RCC, Trivandrum along with the technical bid which is refundable. Earnest Money Deposit (EMD) is exempted in the following cases. If the tenderer comes in any of the following category, they should submit a self attested copy of the relevant certificate for EMD exemption.

a) Firms who are registered with the Stores Purchase Department or the Directorate General of Supplies and Disposals, New Delhi are exempted from furnishing EMD for tenders in respect of stores by which

- they have registered as suppliers of stores.
- b) Micro and small enterprises and Industrial Co-operatives within the Kerala State which are certified as such by the Director of Industries and Commerce or by the General Manager, District Industries Centre are exempted in respect of certified items from furnishing EMD in support of tenders.
- c) The Khadi and Village Industries Co-operative Societies and the Institutions registered under the Travancore Cochin Literary, Scientific and Charitable Societies Registration Act, 1955 within Kerala State which are certified as such by the Secretary, Kerala Khadi and Village Industries Board are exempted from furnishing EMD in support of tenders.
- d) Micro, Small & Medium enterprises registered with the National Small Industries Corporation Limited, New Delhi and in respect of which competency certificates are issued by the Corporation will be exempted from payment of EMD.
- e) Government Institutions/Kerala State Public Sector Undertakings which manufacture and supply stores are exempted from furnishing EMD.
- f) Kerala State Small Industries Development Corporation Ltd when it participates in tender on behalf of Small Scale Units will be exempted from furnishing EMD.

The technical bids will be opened at **12 noon on 24/01/2018 (Wednesday)** in the presence of such of the tenderers or their authorized representatives who may be present at that time. The financial bids of technically qualified firms will be opened after technical evaluation and the date will be intimated to the tenderers.

**Terms and conditions:-**

1. The offer should be valid up to 31<sup>st</sup> March<sup>t</sup> 2018
2. Supply period:-Supply should be done in Three equal installments.
3. Payment:- Payment will be released only after supply, final acceptance and stock entry by RCC. RCC has an option to make the payment within 30 days from the date of receipt of material, provided 3% of the total amount will be deducted. If you wish to avail this benefit, that should be mentioned in the quotation.
4. The successful tenderer has to submit an agreement in Kerala Stamp paper worth Rs.500 and a security deposit of 5% of the total value of the order within 15 days from the date of receipt of order. This deposit amount will be refunded after the expiry contract successfully.
5. Director of Regional Cancer Centre, Trivandrum reserves the right to accept or reject all or any tender at his sole discretion without assigning any reasons. For legal purposes, the cause of action will be deemed to have arisen in Trivandrum, Kerala state.

Thiruvananthapuram  
11/01/2018

Sd/  
DIRECTOR